



MARVIN L. WINANS ACADEMY OF PERFORMING ARTS

**Marvin L. Winans Academy of Performing Arts
Board Meeting
January 8, 2020**

AGENDA

- I. Moment of Reflection
- II. Call to Order
- III. Roll Call
- IV. Approval of Agenda
- V. Approval of Minutes
- VI. Reports from Superintendent & Principals
 - a. 2019-2020 Enrollment
 - b. Information items
- VII. Management Company
 - a. Action items
 - b. Information items
- VIII. Reports from the President
 - a. Action items
 - b. Informational items
- IX. Old Business
 - a. Action items
 - b. Information items
- X. New Business
 - a. Action items
 - b. Informational items
- XI. Public Comment
- XII. Adjournment



Marvin L. Winans Academy of Performing Arts

Board of Directors

Minutes of meeting held on:

Wednesday January 8, 2020

Marvin L. Winans Academy of Performing Arts

Board of Directors Meeting

Wednesday, January 8, 2020

The monthly meeting of the Board of Directors of the Marvin L. Winans Academy of Performing Arts was held on Wednesday, January 8, 2020 at Dominican Campus, Detroit, MI at 6:30 p.m.

The following Board Members were present:

- Dr. Deborah Smith-Pollard – Board Secretary/Treasury
- Lauren Campbell – Board Member
- Fernando Parker – Board Member
- Charles Murphy – Board Member

The following Board Members were not in attendance:

- Terra Webster – Board President

Guest included:

- Lateefah Scott – Solid Rock Management
- Dr. James Spruill – Principal
- Tareia Caldwell – Global Psychological Services (GPS)
- Janaire White- Administrative Assistant

Parent Guest:

N/A

Fernando Parker officially called the meeting to order at 6:45 p.m.

Board moved to approve the January board agenda. Motion made by Charles Murphy and seconded by Dr. Deborah Smith-Pollard.

➤ **Roll Call Vote:**

Yeas: Dr. Deborah Smith-Pollard, Lauren Campbell, Fernando Parker,
Charles Murphy

4 Yeas and 0 Nays

The motion was approved.

Board moved to approve the minutes from December's board meeting. Motion made by Charles Murphy and was seconded by Lauren Campbell.

➤ **Roll Call Vote:**

Yeas: Dr. Deborah Smith-Pollard, Lauren Campbell, Fernando Parker,
Charles Murphy

4 Yeas and 0 Nays

The motion was approved.

Principals' Reports:

District Report: (presented by Dr. James Spruill):

➤ **Enrollment Report – The Principal stated that the current 2019 - 2020 Enrollment is as follows: 385**

- a. Lost some students (moved out of state, moved to different area in the city)
- b. Elementary is 40% below our target goal, middle school is 25% below our target goal.

➤ **Calendar**

- a. Jan 6th – School Resumes
- b. Jan 8th – WAPA Board Meeting
- c. Jan 9th – Title 1 Meeting
- d. Jan 13th – Current & Sibling Enrollment Begins
- e. Jan 13th – Open Enrollment Begins
- f. Jan 13th – Admin Meeting
- g. Jan 16th – PTO Bake Sale
- h. Jan 17th – MLK Celebration
- i. Jan 17th 7th Grade Fieldtrip to Detroit Historical Society
- j. Jan 20th – MLK Holiday – No School
- k. Jan 27th – Admin Meeting
- l. Jan 29th – 8th Grade Fieldtrip to Detroit Historical Society
- m. Jan 30th – K-8 In Class Spelling Bee
- n. Jan 31st – Report Cards Distributed

➤ **Attendance**

- a. Elementary and middle school average daily attendance is at 90%
- b. Principal and Deans to attend Wayne County Prosecutor's training on Michigan's truancy law, how to complete and send a school truancy complaint (JC01) to the Prosecutor's Office, and information on the Prosecutor's Office Right TRAC Diversion Program.

➤ **K-8 Culture and Climate**

- a. Elementary
 - November 2019 – Restorative Circles: 4, Suspensions: 9, Referrals: 16
 - December 2019 – Restorative Circles: 0, Suspensions: 8, Referrals: 9

- b. Middle School
 - November 2019 – Restorative Circles: 7, Suspensions: 18, Referrals: 27
 - December 2019 – Restorative Circles: 3, Suspensions: 5, Referrals: 12
 - c. 2 Students with Mandatory Parent Support Day
 - d. Straight Line, Straight to Class Transitions to start Monday, January 6th
 - e. Mandatory Parent Classroom Sit-Ins have been very effective
 - f. There will be Mentor Teacher Check-ins where students will check in with a mentor teacher daily as a proactive method for promoting positive culture and strengthening teacher/student relationships.
 - g. Culture and Climate Reset and revisit:
 - Reiterate procedures and routines covered at the beginning of the school year.
- **SPED (Special Education)**
- a. Working to continue to keep consistent records and procedures. All IEP's have been completed on time.
- **K-8 Updates**
- a. Principal's dinner was a success
 - b. Staff Update:
 - Elem 3rd Grade (One Long Term Sub)
 - Elem 4th Grade (One Long Term Sub)
 - Elem 5th Grade (One Long Term Sub – is possibly leaving): Need replacement
 - Long Term Sub for Drama?
 - Parapro (2)
- **K-8 Academics**
- a. All pertinent staff have received training on the new evaluations from Solid Rock
 - b. School Improvement Framework 2.0 (specifically, the School Systems Review): distributed the SSR and the rollout will start Jan 29th.
 - c. Ms. Caldwell of GPS will execute an alignment walkthrough of the After-school Program during the week of Jan 6th.
 - d. After-school tutoring to change from Mondays and Wednesdays to Tuesdays and Thursdays starting Jan 27th.
 - e. Postcards have been sent out to request email addresses from parents. The parent email addresses will be entered in PowerSchool so that we can launch the Parent Portal in PowerSchool. Parents will be able to check grades and academic progress starting the first week in February.

➤ **K-8 Curriculum (presented by Tareia Caldwell)**

- a. MDE Scorecard results PowerPoint was reviewed and discussed
 - Recommendations for improvement were discussed
 - Will be bringing in someone to expose students to media. By creating a media/library will 100% student access will improve school quality and student success.
 - Plan to decrease the percentage of students who are chronically absent
 - Double percentage minimally of ELA and Math met growth
 - Make sure at minimal 97.5% of students are tested as requested
 - Increase number of students who have access to PE
 - Increase staff meeting from twice a week to four a week
- b. NWEA Testing Completion will be spread out for fidelity.
 - Schedules and testing protocols have been followed and executed very well by staff
 - Ms. Lewis and Ms. Zimmie led a NWEA Pep Rally during Morning meeting on January 6th.
 - Cellphones will be prohibited from connecting to school's network during testing

➤ **K-8 Upcoming Events**

- a. January Newsletter was included with the agenda
- b. January District Calendar was included with the agenda

➤ **K-8 Professional Development:**

- a. WAPA Deans received training on the new performance tool on Wednesday, December 18th at Solid Rock.
- b. Paraprofessionals/Interventionists received training on the new performance tool on Friday, December 20th in the WAPA library.

Board moved to approve the report from the Principal and GPS as submitted. Motion made by Dr. Deborah Smith-Pollard and seconded by Charles Murphy.

➤ **Roll Call Vote:**

Yeas: Dr. Deborah Smith-Pollard, Lauren Campbell, Fernando Parker,
Charles Murphy

4 Yeas and 0 Nays

The motion was approved.

The Management Company Financials (Presented by Lateefah Scott)

- December financials were discussed
 - Elementary books were budgeted and paid in increments
 - Back parking area needs repaving. We are working on a budget to try and get it taken care of.

The Management Company Report (Presented by Lateefah Scott)

- Staff retention is going well.
 - #Teach Program (6 interested), 1 has made progress, the others have not yet. We will have an update at the March meeting.
 - Principal Spruill: Hand wrote out 57 personalized thank you notes (1 for each staff member). This was done for morale and to show they are appreciated.

Board moved to approve the Management Company's Report and Financials as presented. Motion made by Lauren Campbell and seconded by Dr. Deborah Smith-Pollard.

- **Roll Call Vote:**

Yeas: Dr. Deborah Smith-Pollard, Lauren Campbell, Fernando Parker,
Charles Murphy

4 Yeas and 0 Nays

The motion was approved.

Discipline Actions:

Elementary School

N/A

Middle School

- N/A

Presidents Report: (Presented by Fernando Parker)

- N/A

Old Business:

- N/A

New Business:

- N/A

Adjournment:

A motion was made to adjourn the meeting by board member Fernando Parker.

Motion was seconded by Lauren Campbell.

Meeting was adjourned at 7:24 p.m.

Dr. Deborah Smith-Pollard, Secretary