



MARVIN L. WINANS ACADEMY OF PERFORMING ARTS

**Marvin L. Winans Academy of Performing Arts
Board Meeting
May 12, 2020**

AGENDA

- I. Moment of Reflection
- II. Call to Order
- III. Roll Call
- IV. Approval of Agenda
- V. Approval of Minutes
- VI. Reports from Superintendent & Principals
 - a. 2019-2020 Enrollment
 - b. Information items
- VII. Management Company
 - a. Action items
 - b. Information items
- VIII. Reports from the President
 - a. Action items
 - b. Informational items
- IX. Old Business
 - a. Action items
 - b. Information items
- X. New Business
 - a. Action items
 - b. Informational items
- XI. Public Comment
- XII. Adjournment



Marvin L. Winans Academy of Performing Arts

Board of Directors

Minutes of meeting held on:

Tuesday May 12, 2020

Marvin L. Winans Academy of Performing Arts

Board of Directors Meeting

Tuesday, May 12, 2020

The monthly meeting of the Board of Directors of the Marvin L. Winans Academy of Performing Arts was held on Tuesday, May 12, 2020 at Dominican Campus, Detroit, MI at 6:30 p.m.

The following Board Members were present:

- Terra Webster – Board President
- Lauren Campbell – Board Member
- Fernando Parker – Board Member
- Charles Murphy – Board Member

The following Board Members were not in attendance:

- Deborah Smith – Pollard – Board Secretary/Treasury

Guest included:

- Lateefah Scott – Solid Rock Management
- Dr. James Spruill – Principal
- Tareia Caldwell – Global Psychological Services, GPS Solutions
- Patricia Zimmie- Global Psychological Services, GPS Solutions
- Janaire White- Administrative Assistant

Parent Guest:

- N/A

Terra Webster officially called the meeting to order at 6:36 p.m.

Board moved to approve the May board agenda. Motion made by Charles Murphy and seconded by Lauren Campbell.

➤ **Roll Call Vote:**

Yeas: Terra Webster, Lauren Campbell, Fernando Parker, Charles Murphy

4 Yeas and 0 Nays

The motion was approved.

Board moved to approve the minutes from April's board meeting. Motion made by Charles Murphy and was seconded by Fernando Parker.

➤ **Roll Call Vote:**

Yeas: Terra Webster, Lauren Campbell, Fernando Parker, Charles Murphy
4 Yeas and 0 Nays

The motion was approved.

Principals' Reports:

District Report: (presented by Dr. James Spruill):

➤ **Enrollment Report – The Principal stated that the current 2019 - 2020 Enrollment is as follows:** The enrollment target is 685

- a. Re-enrollment applications submitted as of March 12, 2020: 6
- b. 79 Families completed re-enrollment applications as a requirement of Family Technology Assistance Program as of May 1, 2020.

➤ **Attendance**

- a. Attendance is being monitored by assignments.
 - P: Overall Participation C: Completion
 - K-2: P = 55% C = 36%
 - 3rd – 5th: P = 37% C = 8%
 - 6th – 8th: P = 30% C = 15%

➤ **K-8 Culture and Climate**

- a. Student engagement away from school
- b. Social Emotional Support Suggestions for Parents
- c. Deans are contacting students and families daily
- d. Deans host a weekly Student Engagement Time (SET) online consisting of virtual tours and performances
- e. Complete Family Resources document to be posted to website including listing of resources for food, counseling, and SEL activities for parents and students
- f. WAPA Virtual Talent Show Friday, May 15, 2020

➤ **SPED (Special Education)**

- a. Packets mailed out to SPED students on Saturday, May 2, 2020 to ensure compliance and equity.

➤ **K-8 Updates**

- a. 2020-2021 School Improvement Plan Waiver from MDE
- b. 2020-2021 School Budget
- c. Gleaners Mobil Pantry Friday, May 15, 2020
 - Special Ed Directors husband Mr. Meredith has provided the school with masks and we have face shields to use during the distribution of food
- d. New staff member: Ms. Marcia Howard, 5th Grade Science & Math

- e. Participated in virtual teacher recruitment fair on Monday, May 11, 2020
 - f. Teacher Appreciation Week Activities?
 - Door Dash Gift Card were given to all staff for Teacher Appreciation Week
 - g. WAPA Family Technology Assistance Program distributed school-owned Chromebooks to parents based upon need. Seventy-nine (79) families completed necessary paperwork and picked up a Chromebook. School still has forty-six (46) to be distributed during the second round scheduled for Thursday, May 14, 2020 from 10am – 12pm.
 - h. COVID19 Process for people entering the building implemented. A forehead thermometer was purchased, and temperatures are taken on any person entering the building.
 - i. Morning Huddles
 - j. Weekly Robocalls
 - k. Weekly Video Messages: Two parent Zoom informational sessions held on Monday, April 27, 2020 from 5pm – 6pm (9 parents attended)
 - l. Weekly Teachers' Reports
 - m. Weekly Principals' Report will be available next meeting
 - n. Reaching out to parents/guardians of students who were in danger of being retained
 - o. Refunding monies to parents/guardians who have paid toward 8th grade dues to start May 2020.
 - p. Drive-by promotion ceremony in the discussion stages for the 8th Graders only
 - Looking into purchasing yard signs for graduating students
 - Virtual High School signing day online
 - Information and dates will be solidified by the next meeting
- **K-8 Academics**
- a. Google Classroom Trainings conducted and are ongoing with a Google Classroom Q & A Zoom session held on Friday, April 24, 2020 from 10am – 12pm
 - b. Thursday's PD session started. First one was held on Thursday, April 30, 2020 focused on Google Classroom setup of posting teacher's daily schedule and office hours; and daily instructional video chat using Google Meet
 - c. Weekly Solid Rock Cluster Meeting started with the first ones held on Friday, May 1, 2020
 - d. Packets distributed via posting on the schools' website
- **K-8 Curriculum**
- a. Performing Arts teachers held ZOOM recruitment sessions for students from both campuses to be enrolled into a desired Performing Arts class.

- b. Weekly Staff Curriculum Meetings
- c. Weekly PLC's continuing
- d. Dr. Hasty assisted teachers with Pearson and Google Classroom
- e. Dr. Hasty assisted teachers with Eureka Math & Google Classroom
- f. SVSU has set out a checklist for opening schools back up. Robust plan and structure in place for online instruction.

➤ **K-8 Professional Development:**

- a. Every Thursday is dedicated to ongoing Professional Development

Board moved to approve the report of the Principal as reported. Motion was made by Charles Murphy and seconded by Fernando Parker.

➤ **Roll Call Vote:**

Yeas: Terra Webster, Lauren Campbell, Fernando Parker, Charles Murphy
4 Yeas and 0 Nays

The motion was approved.

Global Psychological Services, GPS Solutions Report (Presented by Tareia Caldwell)

- a. Google Drive was created across the team that is available for viewing if requested.
- b. Collaborative Planning, Development and Implementation with Solid Rock and WAPA Admin Teams of the following virtual components:
 - a. Continuity of Learning Plan
 - b. Learning Targets, Priority Standard Selections
 - c. Lesson Planning Templates
 - d. Virtual Meeting Cycles
 - e. Progress Monitoring Tools
 - f. Parent Correspondences
 - g. Surveys
 - h. Staff and Family Communication Plans (PowerPoint Presentations)
 - i. Reporting
- c. Weekly Tier 1 Instructional Support (Mrs. Zimnie, Mrs. Cohen, Mrs. Caldwell)
 - a. Learning leaders have been designated to oversee team clusters
 - b. We have been entered onto the Study Island, IXL, and RAZ Kids as Admin for all of K-8 classes and intervention staff.
 - c. Monitor lessons on Google Classroom and offer daily feedback to teachers via email

- d. Offering suggestions and tips to keep students engaged via email
- e. Monitoring student cluster progress
- f. Checking in with Dr. Spruill and Dr. Hasty 2-3 times per week for action plans, questions, feedback etc.
- d. Tier 2 Academics (Mrs. Zimnie, Mrs. Cohen)
 - a. Monitor foundation lessons/practice on Google Classroom Learning Platform Components based pre-approved curriculum resources, offer daily feedback to intervention staff teachers via email
 - b. Checking against learning continuums to ensure teachers/MTSS Academic Intervention Teams are assigning foundational skills accordingly via email.
 - c. Monitoring students' progress in interventions
 - d. Checking in daily with Mrs. Zimnie for action plans, questions, feedback etc. by 9:15am.
- e. Tier 1-3 PLC Meetings on Tuesdays via ZOOM call with Instructional Teams
- f. Virtual Professional Developments (Zimnie, Cohen)
 - a. Study Island (GPS)
 - b. Virtual Lesson Planning (GPS)
 - c. SEL Strategies (GPS)
 - d. Pearson (Dr. Hasty)
 - e. Google Classroom (Spruill, IT)
- g. Additional Meetings/Reporting (Caldwell, Zimnie, Cohen, Nichols)
 - a. Weekly Instructional Cabinet Meeting via conference call with WAPA Leadership Cabinet
 - b. Weekly Curriculum Meetings
 - c. Weekly Notes distributed on Mondays
 - d. Daily Conference Call with GPS Team
 - e. Phone Check-in with District Leadership as needed/requested

Board moved to approve the report from Global Psychological Services, GPS Solutions as reported. Motion was made by Charles Murphy and seconded by Fernando Parker.

➤ **Roll Call Vote:**

Yeas: Terra Webster, Lauren Campbell, Fernando Parker, Charles Murphy
 4 Yeas and 0 Nays
 The motion was approved.

The Management Company Financials (Presented by Lateefah Scott)

- The March and April Financials was submitted and discussed.

The Management Company Report (Presented by Lateefah Scott)

- May 11, 2020, we attended a Virtual Teacher Job Fair with 13 universities
 - Spoke to 12-15 candidates
 - Interviewed 4 today and will be interviewing 5 tomorrow, so we should be able to fill some positions

Board moved to approve the Management Company's Report and Financials as submitted. Motion made by Charles Murphy and seconded by Fernando Parker.

- **Roll Call Vote:**

Yeas: Terra Webster, Lauren Campbell, Fernando Parker, Charles Murphy

4 Yeas and 0 Nays

The motion was approved.

Discipline Actions:

Elementary School

- N/A

Middle School

- N/A

Presidents Report: (Presented by Terra Webster)

- N/A

Old Business:

- N/A

New Business:

- N/A

Adjournment:

A motion was made to adjourn the meeting by board President Terra Webster. Motion was seconded by Fernando Parker. Meeting was adjourned at 7:21 p.m.

Dr. Deborah Smith-Pollard, Secretary