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## **MARVIN L. WINANS ACADEMY OF PERFORMING ARTS**

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**Marvin L. Winans Academy of Performing Arts  
Board Meeting  
March 11, 2020**

### **AGENDA**

- I. Moment of Reflection
- II. Call to Order
- III. Roll Call
- IV. Approval of Agenda
- V. Approval of Minutes
- VI. Reports from Superintendent & Principals
  - a. 2019-2020 Enrollment
  - b. Information items
- VII. Management Company
  - a. Action items
  - b. Information items
- VIII. Reports from the President
  - a. Action items
  - b. Informational items
- IX. Old Business
  - a. Action items
  - b. Information items
- X. New Business
  - a. Action items
  - b. Informational items
- XI. Public Comment
- XII. Adjournment



Marvin L. Winans Academy of Performing Arts

Board of Directors

Minutes of meeting held on:

Wednesday March 11, 2020

Marvin L. Winans Academy of Performing Arts

Board of Directors Meeting

Wednesday, March 11, 2020

The monthly meeting of the Board of Directors of the Marvin L. Winans Academy of Performing Arts was held on Wednesday, March 11, 2020 at Dominican Campus, Detroit, MI at 6:30 p.m.

**The following Board Members were present:**

- Terra Webster – Board President
- Deborah Smith – Pollard – Board Secretary/Treasury
- Lauren Campbell – Board Member
- Fernando Parker – Board Member
- Charles Murphy – Board Member

**The following Board Members were not in attendance:**

- N/A

**Guest included:**

- Lateefah Scott – Solid Rock Management
- Dr. James Spruill – Principal
- Janaire White- Administrative Assistant

**Parent Guest:**

- N/A

Terra Webster officially called the meeting to order at 6:42 p.m.

Motion made for Deborah Smith-Pollard to administer the oath and accept office.

Motion was made by Terra Webster and seconded by Lauren Campbell.

➤ **Roll Call Vote:**

Yeas: Terra Webster, Dr. Deborah Smith-Pollard, Lauren Campbell,  
Fernando Parker, Charles Murphy

5 Yeas and 0 Nays

The motion was approved.

Board moved to reaffirm and rectify December through February action items now that Dr. Deborah Smith-Pollard is in office. Motion made to by Charles Murphy and seconded by Fernando Parker.

➤ **Roll Call Vote:**

Yeas: Terra Webster, Dr. Deborah Smith-Pollard, Lauren Campbell,  
Fernando Parker, Charles Murphy

5 Yeas and 0 Nays

The motion was approved.

Board moved to approve the March board agenda. Motion made by Fernando Parker and seconded by Dr. Deborah Smith-Pollard

➤ **Roll Call Vote:**

Yeas: Terra Webster, Dr. Deborah Smith-Pollard, Lauren Campbell,  
Fernando Parker, Charles Murphy

5 Yeas and 0 Nays

The motion was approved.

Board moved to approve the minutes from February's board meeting. Motion made by Charles Murphy and was seconded by Lauren Campbell.

➤ **Roll Call Vote:**

Yeas: Terra Webster, Dr. Deborah Smith-Pollard, Lauren Campbell,  
Fernando Parker, Charles Murphy

5 Yeas and 0 Nays

The motion was approved.

**Principals' Reports:**

**District Report: (presented by Dr. James Spruill):**

➤ **Enrollment Report – The Principal stated that the current 2019 - 2020 Enrollment is as follows: 387**

a. No new enrollments, 16 re-enrollments

➤ **Calendar**

- a. Mar 3<sup>rd</sup> – Black History Month Program
- b. Mar 3<sup>rd</sup> - 11<sup>th</sup> – Benchmark Testing
- c. Mar 5<sup>th</sup> – Parent/Teacher Conferences
- d. Mar 6<sup>th</sup> – No School for Students/Half Day PD for Staff
- e. Mar 11<sup>th</sup> – Gleaners' Food Distribution
- f. Mar 11<sup>th</sup> – WAPA Board Meeting
- g. Mar 27<sup>th</sup> – 7<sup>th</sup> – 8<sup>th</sup> Grades College Field Trip to SVSU

- This trip is paid for by SVSU but we are not sure if it will take place.
- h. Mar 29<sup>th</sup> – 2<sup>nd</sup> Apr – 7<sup>th</sup> – 8<sup>th</sup> Grade Field trip to Montgomery Civil Rights Museum.
  - The Civil Rights Museum will be closed for the month of March. We are waiting to see if they will be open in April to change around the dates of the visit to the museum. Also, changing the dates to later in the school year may be an option due to the spreading of the Coronavirus. If it doesn't interfere with testing the dates can possibly be moved. We will check into switching the dates.

➤ **Attendance**

- a. Elementary and middle school average daily attendance is at 90%
- b. Meetings with parents of students who have more than 18 absences before referring to Wayne County Prosecutor
- c. Parents of students with excessive absences and tardies began receiving daily texts encouraging them to ensure students are in school and on time and to reply “y or N”
  - Message: Hello WAPA Parent, this is a daily gentle reminder to please ensure your student(s) is in school on time every day. Reply Y or N. Dr. Spruill

➤ **K-8 Culture and Climate**

- a. Elementary
  - January 2020 – Restorative Circles: 0, Suspensions: 7, Referrals: 8
  - February 2020 – Restorative Circles: 2, Suspensions: 8, Referrals: 13
- b. Middle School
  - January 2020 – Restorative Circles: 4, Suspensions: 10, Referrals: 21
  - February 2020 – Restorative Circles: 2, Suspensions: 10, Referrals: 12
- c. Parent meetings for 8<sup>th</sup> grade behavior starting this month
- d. Weekly, unannounced Uniform Violation Sweeps started. Students names who show up on the uniform violation list for two weeks will lose Free Dress day and parent will be contacted to provide missing item with increasing disciplinary actions

➤ **SPED (Special Education)**

- a. Currently don't have a middle school resource teacher. Mrs. Frazier, Elementary Resource Teacher, is helping four days a week and

servicing the student at the library 1.5 hours two days per week; staff notified of the temporary change in service for middle school students

➤ **K-8 Updates**

- a. Title IX
  - Title IX Coordinator
  - SVSU will be putting together trainings
  - CPS Reports must have a Title IX report also
- b. Board Policies Updating – April 2020
- c. Door/Hall Monitors
- d. Mr. Buford stated he will get a choir together to sing the national anthem at a Tigers game
  - School must provide own transportation, must purchase 100 tickets for any game for months of April, May or June; 50 tickets for any game for months of July, August and September
- e. Liaison for Michigan State Police Office of School Safety
- f. March is Reading Month – all are welcome and encouraged to come and read to the students
- g. 8 Monday afterschool sessions (1 hour) of 9 staff members to work on the SSR
- h. Parents have been calling about the Coronavirus. A letter from Solid Rock was sent home today, March 11, 2020. The letter informed parents that the school has put tissues and sanitizer in all rooms. Maintenance is using a cleaner to clean all rooms.
- i. Staff Update:
  - Elem 3<sup>rd</sup> Grade (One Long Term Sub and Consultant)
  - Elem 4<sup>th</sup> Grade (One Long Term Sub; need replacement for Ms. Lewis)
  - Elem 5<sup>th</sup> Grade (One Long Term Sub): Need a replacement for Mrs. Hurt
  - Parapros (2)

➤ **K-8 Academics**

- a. Meeting with 8<sup>th</sup> grade parents of 8<sup>th</sup> graders in danger of not being promoted has started.
- b. Retention discussions to start with meetings scheduled for later this month
- c. Several parents have requested Weekly Academic Progress Reports and we are complying
- d. PowerSchool Parent Portal- where parents can view grades; so teachers are required to enter 2 grades a week minimum
- e. Hartley Outdoor Education Center (3 days/2 nights)
  - Cost: \$104 (two Naturalists) or \$118 (three Naturalists) per students

- SVSU exploring ways to reduce costs such as scholarships
  - f. M-STEP & PSAT 8 contracted Testing Coordinator follow up
  - g. Students Pre-IDed for M-STEP and PSAT 8
    - PSAT 8: Must execute Request State Allowed Accommodations (SAAs) by Monday, February 24, 2020.
    - M-STEP: State Allowed Accommodations (SAAs) by Friday, March 6, 2020
    - Verified pre-identification bar code labels completed
    - Verified initial order of materials automatically completed
- **K-8 Curriculum**
- a. Benchmark Assessments March 4<sup>th</sup> – March 12<sup>th</sup> results will be reported out to the Board at the April 15<sup>th</sup> meeting
  - b. 3<sup>rd</sup> Grade Reading Law Meeting with Solid Rock to ensure alignment of schools and compliance with MDE requirements
  - c. Parent/Teacher Conferences held on Thursday, March 5, 2020
    - IRIPs updated and reviewed and parent signatures received on documents verifying discussions and information received regarding actions steps on helping their students with their reading.
  - d. Two grades per week submissions are being tracked in addition to the No Submission/Late Submission of Lesson Plan Notices are being tracked
  - e. Solid Rock has spoken with Curriculum to see what platforms can be used in case of the school closing. We have Study Island, RAZ Kid, and are working on Google Classroom. Students will be able to log on. Curriculum is putting together a plan. Students can use a computer, cell phone, tablet etc. For attendance purposes logons will be tracked. Teachers must have grades in the book to back up what students are doing.
- **K-8 Upcoming Events**
- a. March Newsletter was included with the agenda
  - b. March District Calendar was included with the agenda
- **K-8 Professional Development:**
- a. Dr. Spruill attended the SVSU Leadership Meeting on Friday, February 21, 2020
    - Focus was on Absenteeism and Title 1

Board moved to approve the report of the Principal as reported. Motion was made by Charles Murphy and seconded by Lauren Campbell.

➤ **Roll Call Vote:**

Yeas: Terra Webster, Dr. Deborah Smith-Pollard, Lauren Campbell,  
Fernando Parker, Charles Murphy  
5 Yeas and 0 Nays  
The motion was approved.

### **The Management Company Financials (Presented by Lateefah Scott)**

- The February financials were discussed
  - There were fraudulent checks cashed remotely and funds were stolen from the account. Since this incident the funds have been returned and the account switched to a more secure account that will verify checks before they are cashed.

### **The Management Company Report (Presented by Lateefah Scott)**

- No updates to report.

Board moved to approve the Management Company's Report and Financials as presented. Motion made by Dr. Deborah Smith-Pollard and seconded by Fernando Parker.

#### **➤ Roll Call Vote:**

Yeas: Terra Webster, Dr. Deborah Smith-Pollard, Lauren Campbell,  
Fernando Parker, Charles Murphy  
5 Yeas and 0 Nays  
The motion was approved.

### **Discipline Actions:**

#### **Elementary School**

- N/A

#### **Middle School**

- N/A

### **Presidents Report: (Presented by Terra Webster)**

SVSU recommended the company, the Charter National Schools Institute. The resolution from the National Charter Schools Institute is to have board policies created and updated. The annual fee covers updates

Board moved to accept the resolution from the National Charter Schools Institute. The motion was made by Lauren Campbell and seconded by Charles Murphy.



➤ **Roll Call Vote:**

Yeas: Terra Webster, Dr. Deborah Smith-Pollard, Lauren Campbell,  
Fernando Parker, Charles Murphy

5 Yeas and 0 Nays

The motion was approved.

A resolution presented by Board member Charles Murphy. The Resolution Outlining Academy's Planning Related to Coronavirus.

Board moved to adopt the Resolution Outlining Academy's Planning Related to Coronavirus with an amendment to the Resolution. The amendment addressed the contingency that if Dr. Spruill becomes unavailable to serve as the Coordinator, then Dean Darren Penson shall assume and have all the powers of the Coordinator. The Board appointed a Widespread Illness Planning Team to assist the Coordinator consisting of Dean Darren Penson and Dean Marvin Hughes of the Marvin L. Winans Academy of Performing Arts and Ms. Lateefah Scott of Solid Rock Management Company.

➤ **Roll Call Vote:**

Yeas: Terra Webster, Dr. Deborah Smith-Pollard, Lauren Campbell,  
Fernando Parker, Charles Murphy

5 Yeas and 0 Nays

The motion was approved.

Question: Is the board fine with the Principal Dr. Spruill making decisions about not going or going on the trip to the Montgomery, AL?

Board: Yes, with a discussion being held with Solid Rock first.

**Old Business:**

➤ N/A

**New Business:**

➤ N/A

**Adjournment:**

A motion was made to adjourn the meeting by board President Terra Webster. Motion was seconded by Lauren Campbell. Meeting was adjourned at 7:32 p.m.

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Dr. Deborah Smith-Pollard, Secretary